



## Good Neighbor Agreement

City Central Concern's 16 x Burnside Recovery Center,  
the Buckman Community Association and  
the Kerns Neighborhood Association  
June 2, 2025

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### A. Background

1. This Good Neighbor Agreement (GNA or Agreement) was developed by the Buckman Community Association and the Kerns Neighborhood Association in partnership with Central City Concern (CCC), collectively referred to as the parties.
2. This Agreement covers the following CCC properties:

## **DRAFT Good Neighbor Agreement**

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### **A. Background**

1. This Good Neighbor Agreement (GNA or Agreement) was developed by the Buckman Community Association and the Kerns Neighborhood Association in partnership with Central City Concern (CCC), collectively referred to as the parties.
2. This Agreement covers the following CCC properties:

16 x Burnside Recovery Center, located at 1616 E. Burnside St., Portland, OR, 97214. 16 x Burnside Recovery Center is operating as a drug and alcohol free 74-bed residential culturally responsive and trauma informed treatment center. Offering a gender inclusive model for adults living with SUD (substance use disorder) and mental health conditions, CCC will provide 3.7 and 3.5 ASAM (*American Society of Addiction Medicine*) levels of care. The 16 x Burnside Treatment Center is a treatment center equipped to serve people with co-occurring conditions including substance use disorder (SUD), psychiatric and medical needs. CCC will also offer step down care while helping clients build a strong recovery support system within the community. Once ready, clients will receive community re-integration services (e.g., housing and employment) to ensure ongoing post-treatment support.

Annex at 1617 E. Burnside St., Portland, OR, 97232, operating as staff parking and designated outdoor space for client use. A temporary structure will be put in place to accommodate weather-related activities. As of the date of this agreement, designs are being considered for a more permanent structure. Attached plans have been submitted to the City of Portland for design and permitting.

CCC staff at 16xBurn are committed to comprehensive assessment of risk in all domains of life. We will strive to foster safety equally for the individuals in our facility and the neighborhood by assuring that we have explored and planned for those who have a range of previous criminal histories, inclusive of sexual related legal issues.

### 3. Legal Status of Agreement

- a. All parties are committed to maintaining the safety and livability of the area. It is to this end that all parties signing below enter into this Good Neighbor Agreement.
- b. All parties understand that this Agreement is NOT a legally binding contract and is not intended to be by the parties.

### **B. Goals**

Parties will work together toward the following goals:

1. Establish a Good Neighbor Working Group (WG) which will meet regularly at an agreed upon time and location to provide a forum to discuss and resolve issues and to work collaboratively to maintain the safety and livability of the neighborhood.
2. Develop clear expectations and procedures for resolving problems.

3. Foster positive relationships between CCC and neighbors.
4. Maintain open lines of communication between CCC, BCA, and KNA.
5. CCC will designate a senior level employee and an alternate. BCA and KNA will each designate a representative and alternate for the WG. Alternates are encouraged to attend all meetings. An email group will be set up to include these members and alternates.
6. Working Group meetings.
  - a. The WG will meet regularly on a mutually agreed schedule at a mutually agreed location.
  - b. A WG quorum will be at least one representative from CCC, BCA and KNA.
  - c. A member will be designated to produce the minutes of each meeting, which will be distributed to all representatives.
  - d. Notice of a meeting will be sent out one week prior in order to solicit agenda items.
  - e. Decisions will be made by consensus. The WG may modify this agreement by consensus.

### **C. All-Party Agreements**

All parties agree to:

1. Use and promote direct, respectful, and civil communication.
2. Encourage a sense of safety, welcome, and investment in the neighborhood.
3. Report crime and suspicious activity in the neighborhood to the police.
4. Provide parties in this agreement with updated contact information if there are any changes to key staff or organizational leadership.

### **D. Central City Concern Agreements**

Central City Concern agrees to:

1. Participate in the agreement and attend meetings of the WG.

2. Provide on-site contact information which community members can use to directly communicate concerns about the center.
3. Provide adequate services and staffing support 24/7 for residents and program participants using the services of 16 x Burnside Recovery Center.
4. Establish clear expectations and rules for treatment center residential participants and guests toward being good neighbors. Clearly articulate to CCC residents, guests and program participants that the surrounding buildings and parking are private property, and that residents, guests, and program participants should not be on that property without permission.
5. Always accompany and monitor clients on smoking breaks and visits to the annex space across the street.
6. Report to the WG on any proposed changes in zoning, land use, services provided, or contemplated expansions at the conceptual stage of those changes, and of any change in management.

#### **E. BCA Agreements**

The Buckman Community Association agrees to:

1. Participate in the agreement and attend meetings of the WG.
2. Provide contact information for their representatives in the WG.
3. Serve as the main point of contact for residents of the Buckman neighborhood for all concerns that arise from the treatment center.
4. Businesses and neighbors may utilize the communications structure outlined in this agreement to raise and resolve concerns relating to the treatment center.
5. Direct any concerns from community members to the CCC point of contact.
6. Welcome representatives of CCC to attend and speak at monthly BCA meetings.
7. Utilize BCA online channels to communicate information to the neighborhood.

#### **F. KNA Agreements**

The Kerns Neighborhood Association agrees to:

1. Participate in the agreement and attend meetings of the WG.

2. Provide contact information for their representatives in the WG.
3. Serve as the main point of contact for residents of the Kerns neighborhood for all concerns that arise from the treatment center.
4. Businesses and neighbors may utilize the communications structure outlined in this agreement to raise and resolve concerns relating to the treatment center.
5. Direct any concerns from community members to the CCC point of contact.
6. Welcome representatives of CCC to attend and speak at monthly KNA meetings.
7. Utilize KNA online channels to communicate information to the neighborhood.

#### **G. Communication structure at CCC**

The CCC primary facility point of contact.

Sarah Spofford, Site Operations Manager  
[sarah.spofford@ccconcern.org](mailto:sarah.spofford@ccconcern.org)

CCC's Senior Director of Programs.

Aja Stoner, Senior Director of Behavioral Health Services  
[aja.stoner@ccconcern.org](mailto:aja.stoner@ccconcern.org)

Executive Leadership Team at CCC.

Juliana Lukasik, Sr. Director Public Affairs  
[Juliana.lukasik@ccconcern.org](mailto:Juliana.lukasik@ccconcern.org)

#### **H. Administration**

1. The original signed Good Neighbor Agreement will be kept by CCC.
2. CCC shall ensure that all signatories to this GNA are provided with up-to-date copies of the GNA.
3. Any change in program service provider does not void this agreement but requires review and renewal of this GNA.
4. CCC shall maintain up-to-date contact information for all signatories of this GNA.
5. All signatories of this GNA shall be responsible for ensuring that CCC is informed of any changes to leadership or contact information in their organization.

6. This Good Neighbor Agreement will begin upon all parties receiving a fully executed version of the GNA.

All parties are committed to maintaining the safety and livability of the area. It is to this end that all parties signing below enter into this Good Neighbor Agreement.

**I. Signatures**

Juliana Lukasik  
For Central City Concern

Date



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5/30/25

Susan Lindsay  
For Buckman Community Association

Date

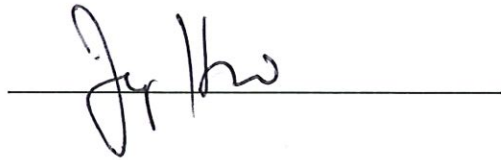


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6/12/2025

Jay Harris  
For Kerns Neighborhood Association

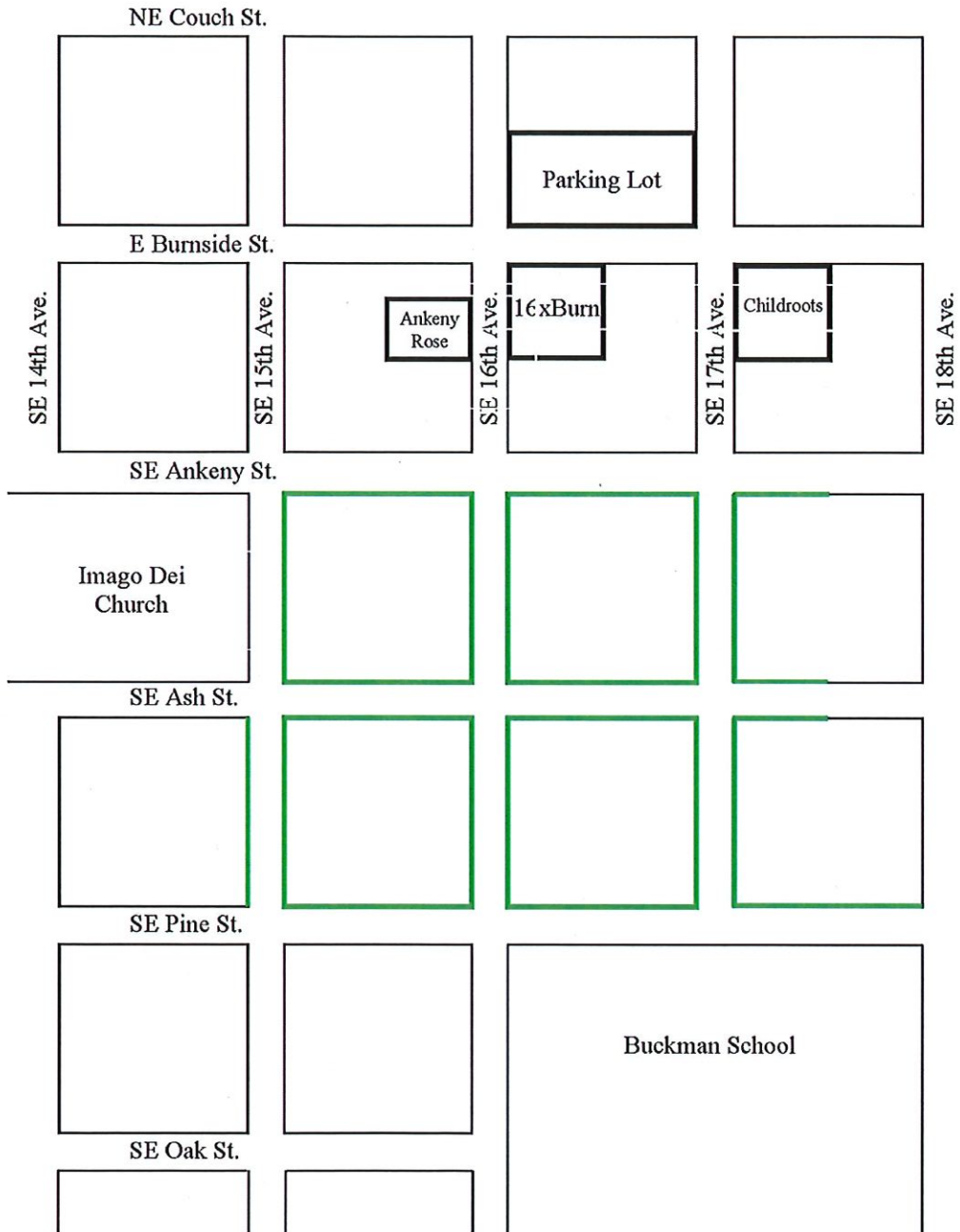
Date



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5/30/25

**Appendix A: Neighborhood around 16 X Burn Treatment Center**



Green blockfaces are Area Parking Permit Zone U.  
It is a 2-hour parking if you do not have a permit from PBOT.

## Appendix B: Signatories Contact Information

### *Central City Concern*

Juliana Lukasik, CCC

Phone: 503-200-3905

Email: [Juliana.Lukasik@ccconcern.org](mailto:Juliana.Lukasik@ccconcern.org)

### *Buckman Community Association*

Susan Lindsay

Phone: 503-703-6647

Email: [lindsays@pdx.edu](mailto:lindsays@pdx.edu)

### *Kerns Neighborhood Association*

Jay Harris

Phone: 503-232-8786

Email: [rhythmmon@mindspring.com](mailto:rhythmmon@mindspring.com)





**Appendix D:  
Referral Form**

**16xBRC Referral Screening Questions**

<b>Referral Source Information:</b>
Referral Source's Name:
Referral Source's Phone Number:
Referral Source's Email:
Best time to reach you for clarifying information?
Best way to reach you?
My relationship to the individual being referred is:
<b>Information About Individual Being Referred:</b>
First Name:
Last Name:
Date of Birth:
Phone Number:
Sex:
Gender Identity:
Sexual Orientation:
Race:
Ethnicity:
Preferred Language:
Housing Status:
Does the individual have any dependent children?
If an ASAM assessment was completed, what was the recommended level of care?
What substances does the individual use regularly?

Is there daily use of above substance(s)?
Has the individual used in last 72 hours?
How long has the individual been using without a break?
Does the individual use via IV?
Does the individual have any medical conditions?
Is the individual pregnant? If yes, <i>how many weeks pregnant are they?</i>
Does the individual have any mobility constraints?
If the individual has mobility issues, can the individual complete their ADLs independently?
Does the individual have any mental health conditions?
Does the individual have a guardian?
Our goal is to have all clients feel comfortable, safe, and supported while in this program. This includes taking into consideration roommate preferences when making bed assignments. Does the individual being referred have any preferences regarding roommates? This might include preferences around gender identity, sexual orientation, language, cultural background, or other factors. Please note, we will do our best to accommodate those needs while ensuring fairness for all clients.
For your awareness, this facility is within 1000 feet of a school. If the individual being referred is required to register as a sex offender, they will need to submit proof of approval from their court-related supervisor to receive treatment at this facility.